



MINUTES OF THE PARKING TASK FORCE FOR THE PARKING POLICY REVIEW, held on Tuesday, June 19, 2012, at 6:30 p.m., Neighborhood Resources Conference Room, 235 S. Arizona Avenue, Chandler, Arizona

Parking Task Force – Present

Bill Donaldson
Rev. Ralph Kimbrough
Dane Cutting
Rita Ford
Dean Brennan

Staff Present

Jeff Clark, Fire Chief
Sherry Kiyler, Police Chief
Commander Gregg Jacquin, Police
Kay Bigelow, Assistant City Attorney
Jennifer Morrison, Neighborhood Resources Director
Malcolm Hankins, Neighborhood Preservation Manager
Judy Ramos, Neighborhood Programs Coordinator

Parking Task Force - Absent

Terry Nash
Ron Miller

1. Review of Key Objectives and Timeline

Jennifer Morrison, Neighborhood Resources Director, explained that the Parking Task Force (PTF) is comprised of seven members including the Chair, Bill Donaldson, which have been appointed by her. Bill Donaldson has served as Chair of the Neighborhood Advisory Committee (NAC) and is now serving on the Planning and Zoning Commission.

The Parking Task Force is envisioned to meet at least three to four times to prepare recommendations regarding parking concerns for the NAC. If ordinance changes are recommended, the PTF will not be required to develop the exact language for the ordinance. Staff is looking to the PTF to provide a more generalized enforcement policy and ordinance change recommendation for the NAC who will then take them to Council for final approval. This initiative was formed as a Council goal and is one of the top goals for the Neighborhood Resources Division. Council requested that staff revisit the parking enforcement policy to determine how it can improve the quality of life for residents in their neighborhoods. The PTF will report on the process along with key recommendations in various areas to the NAC at their August 13 meeting. Staff will capture the information through the process and work on formalizing a report.

The process began in early March with internal staff discussion. On April 5th, staff presented the information to the Council Subcommittee on Neighborhoods, Economic Development and Community Services. In late April, staff held three Focus Group discussions with the NAC, residents and staff. Staff updated the NAC on the results of the Focus Group Discussions at their May meeting and provided a second update to the Council Subcommittee in late June. Through this process, staff is learning more about the way various divisions do their jobs and if improvements in the process can be made, staff will implement them concurrent with the Task Force process.

In addition to these discussions, there are on-going internal staff meetings in which updates from the PTF discussions are provided. Our staff team is comprised of various divisions that deal with parking related concerns and their input is important to this process.

2. Report from Focus Groups

Malcolm Hankins, Neighborhood Preservation Manager, provided a review of the “Top (six) Neighborhood Parking Concerns” as identified by the participants of the focus groups. Please refer to the document titled ‘Parking Enforcement Policy Review’ under the tab labeled ‘Focus Group Input’ in your notebooks for information on the Current Policy/Procedure, Enforcement Enhancements, Possible Ordinance Amendments and Education and Outreach for each of the top six concerns. The top six concerns in order are:

- 1) Vehicles Continually Repaired on Driveways
- 2) Vehicles Stored on Streets For Extended Times
- 3) Vehicles Parked on Sidewalks or Parkway Area (Between Street and Sidewalk)
- 4) Parking RV’s, Boats, Utility Trailers and Commercial Vehicles (Impedes Visibility and Traffic Circulation)
- 5) Vehicles Parked on Unimproved Surfaces
- 6) Apparently Abandoned Vehicles Backed into Driveway

The PTF participants requested the following concerns be added to the list:

- 1) Too many cars at one residence
- 2) Oversize vehicles parked on private property
- 3) Parking of utility vehicles, cement mixers, landscape trailers with debris on private property

3. Enforcement Policy Review for Code Enforcement

Hankins provided a review the Parking Enforcement Policy Review (Code Enforcement Input) document. This document provides the list of the Top (six) Concerns and the Focus Group Input on Possible Enforcement Enhancements and Staff Concurrence on the proposed enhancements and Comments. Please refer to the document titled Parking Enforcement Policy Review (Code Enforcement Input) under the tab labeled Code Input in your notebooks.

Morrison provided clarification on the purpose of this review. The primary focus of this meeting is to review the enforcement policy, which includes how staff does their job every day and how staff can change how they do their job every day to better address these concerns. The next meeting will focus on proposed recommendations for ordinance changes.

Hankins provided a review of the Police Departments “Violation Warning” Car Sticker.” One of the proposed enhancements is to allow Code Enforcement Officers to utilize the sticker in neighborhoods. Police indicated that changes to the language on the sticker would need to occur in order for it to be used by other staff but they support this enhancement.

4. Enforcement Policy Review for Police Department

Police Chief Sherry Kiyler provided an overview of the Parking Enforcement Policy Review (Police Input). Please refer to the document titled Parking Enforcement Policy Review (Police Input) under the tab labeled Police Input in your notebooks.

The Police Department uses an “Unattended Vehicle Check” i.e. “Orange Sticker” The use of this sticker is a mandated Police enforcement responsibility.

Kiyler explained that the Police Department received approximately 1,100 calls for service last year related to abandoned vehicles and/or parking issues; most of those calls were taken by the Police Motorist Assist (MA), which is currently comprised of approximately 30 volunteers. Of those 1,100 calls, more than half had enforcement action taken, probably towing. The challenge is that MAs don’t have to show up even if they are scheduled and they are not paid. In any case, where an MA takes enforcement action, there is a possibility that they may have to attend court, which is why they are allowed the same level of discretion as Officers.

Regarding a stringent approach with formal notice, Police has very few items that they mandate their Officers to do in all situations and strongly believe in allowing Officer discretion. However, Police supports directive enforcement in problem areas.

Commander Jacquin explained that under the Chief’s direction, Police address long-term livability and sustainability issues in traditional neighborhoods. In addition, directive enforcement efforts are more frequent than known because there is no recording process.

5. Key Topics for Next Meeting

Morrison provided key follow up items and topics for next meeting

1. Add the Three other areas of concern:
 - a. Too many cars at one residence
 - b. Oversize vehicles parked on private property
 - c. Parking of utility vehicles, cement mixers, landscape trailers with debris on private property
2. Develop and provide via email a similar chart as the Policy Enforcement with potential ordinance changes citing key concerns
3. Provide examples from other cities on stored vehicle ordinances that are successful
4. Law to provide information on legislation changes that can potentially have an impact on the work we are doing

The PTF is welcome to review some of the ordinances provided in the notebook but a chart outlining all the ordinances will be provided and reviewed at the next meeting.

The next meeting is scheduled for July 10, 2012



MINUTES OF THE PARKING TASK FORCE FOR THE PARKING POLICY REVIEW, held on Tuesday, July 10, 2012, at 6:30 p.m., Neighborhood Resources Conference Room, 235 S. Arizona Avenue, Chandler, Arizona

Parking Task Force – Present

Bill Donaldson
Ron Miller
Dane Cutting
Rita Ford

Staff Present

Commander Gregg Jacquin, Police
Kay Bigelow, Assistant City Attorney
Jennifer Morrison, Neighborhood Resources Director
Malcolm Hankins, Neighborhood Preservation Manager
Judy Ramos, Neighborhood Programs Coordinator

Parking Task Force - Absent

Terry Nash
Rev. Ralph Kimbrough
Dean Brennan

1. Review of Legislative Action Affecting Neighborhood Parking

Kay Bigelow provided an overview of an interoffice memo that responded to the following question: “Do the Arizona Revised Statutes affirm that a vehicle, unless otherwise exempted under the state statutes, parked on a public street without moving for 48 hours or more is a violation enforceable under the statutes as an abandoned vehicle”. Ms. Bigelow explained the definition of the term “abandoned vehicle” in accordance with the A.R.S. 28-4801 the type of vehicle and the location of the vehicle that was subject to that remedy. Ms. Bigelow went on to explain that once the vehicle type and location were determined that it was also important to determine if the vehicle was abandoned based on it being “unattended” for a period of 48 to 72 hours. She also indicated that neither the statutes nor dictionary defined the word “unattended.” She provided copies of the statutes for review. Ms. Bigelow also indicated that this statute is intended for those vehicles that are truly abandoned (e.g. if an Officer asks a homeowner if the vehicles belongs to them, and the residents says yes, then the vehicle is not considered abandoned and not be towed). If a vehicle is not “street legal” then the owner can be cited for an inoperable vehicle under the City Code and not necessarily towing. Please refer to the document titled “Interoffice Memorandum” for a complete review of the statutes.

Jennifer Morrison asked Ms. Bigelow what is the typical language that is used that refers to limiting the amount of time that a vehicle can be “stored” on the street and what she has seen from other cities?

It depends on what you mean by stored, I can call it parking the neighbors can call it storing. A vehicle can be parked on the roadside legally. The fact that you are not driving it does not take it into a category that makes it unlawful to be.

Commander Gregg Jacquin said that the City could enforce a stricter standard; as long as they are not in conflict of the state statute.

Malcolm Hankins provided a review of another city’s ordinance that went beyond the State Statute. Hankins indicated that cities add language that define unattended and unmoved and provide a higher standard.

Miller asked how can an Officer prove that a vehicle hasn't been moved?

Hankins said the ordinance could define what constitutes unmoved but in reality, the goal is to get a vehicle that really can't move, because of mechanical failure but is currently registered, to move off the street.

Jacquin said that no matter what is done that it is important thing to consider that there has to be an amount of discretion in everything the Officers do but that what is needed is better direction and guidelines that are more consistent.

Chair Bill Donaldson said that the concerned citizens don't want storage coming home to the house. They don't want unattended and unmoved vehicles boats RVs and that the ordinance does need improvements. If Police is given the "unmoved" language, it might provide them another tool to enforce without eliminating their discretion.

Ford said that another item to include is an educational component.

Chair Donaldson said that larger RVS and trailers that are blocking your visibility is a safety issue that cannot be ignored.

Hankins said that the desired outcome is not to tow a lot of vehicles, but rather to not let vehicle storage become an attractive nuisance. Many of the times the vehicles that are stored can't move due to non-visible mechanical failure you would give a person an opportunity to remedy the situation before the vehicles are towed.

Morrison said that she would like to strengthen the language for the "abandoned vehicle definition" in Chapter 12 similar to Scottsdale.

2. Review of Recommendations from First Task Force Meeting

Morrison provided a review of the Parking Task Force Recommendations matrix (the Orange Matrix in the packets). The recommendations included Enforcement Revisions, Possible Code Language Changes and Desired Outcomes for each of the Top (9) Nine Parking Concerns that were identified by the Parking Task Force and the Focus Groups. The three items added to the list of the Top (6) Six Concerns are:

1. Too Many Cars at One Residence
2. Oversize Vehicles Parked on Private Property
3. Parking of Utility Vehicles, Cement Mixers, Landscape Trailers with Debris on Private Property

3. Review of Top Parking Concerns and Potential Clarifying Ordinance Language

Hankins provided a review of Possible Ordinance Amendments for the Top (6) Six Parking Concerns, which identified Current Procedures both by Police Department and Code Enforcement and Possible Ordinance Amendments to Chapter 30 and Chapter 12 of the City Code.

Ron Miller expressed concerns regarding parking RV's for loading and unloading purposes on the street. He indicated that there should be a more reasonable time-frame to such as four to seven days for a person to prepare an RV for a trip.

Morrison agreed that perhaps there should be a caveat added to Chapter 30 to allow reasonable time for the loading and unloading of an RV.

Chair Donaldson said that there should be an educational timeline piece in this process to address Item #9 which is Parking of cement mixers, utility vehicles and landscape trailers with debris on private property.

Bigelow suggested that perhaps item #9 could be considered a nuisance issue.

Morrison agreed that that the staff should strengthen the nuisance code language to address item #9.

4. Review of Focus Group Feedback – Task Force Addition

Morrison provided this review under item #2 of this agenda.

Ron Miller introduced his person concerns regarding the construction of driveways that do not directly lead to a designated parking area on a private residence and the need to make appropriate changes to the code to eliminate this condition from the code.

Morrison explained that Alan Ayers would be attending the next Parking Task Force meeting and would be able to discuss this further with him. She also indicated that this issue, due to its complexity, will require more study than the current process allows. She indicated that perhaps the recommendation should spell out the key challenges associated with this issue and recommend further review of this matter in order to provide further education to the NAC and Council.

5. Review of Historic City and Ordinance and Impact on Private Property Parking

Alan Ayers will present this subject at the July 31, 2012 Parking Task Force Meeting.

The next meeting is scheduled for July 31, 2012



MINUTES OF THE PARKING TASK FORCE FOR THE PARKING POLICY REVIEW, held on Tuesday, July 31, 2012, at 6:30 p.m., Neighborhood Resources Conference Room, 235 S. Arizona Avenue, Chandler, Arizona

Parking Task Force – Present

Bill Donaldson
Dean Brennan
Rev. Ralph Kimbrough
Rita Ford

Staff Present

Kay Bigelow, Assistant City Attorney
Jennifer Morrison, Neighborhood Resources Director
Judy Ramos, Neighborhood Programs Coordinator

Parking Task Force - Absent

Ron Miller
Dane Cutting

1. Staff Updates

Jennifer Morrison provided a review of the Parking Task Force packet, which included the minutes from the previous meeting and a copy of the recommendations that staff has drafted for review.

2. Review of Historic City Ordinance & Impact on Private Property Parking

Jeff Kurtz, Planning and Zoning Administrator, discussed the history of parking ordinances on private property. Kurtz explained that they put together a document that highlights 50 years of zoning amendments beginning from 1964. Please refer to your Parking Task Force Packets for a detailed list of ordinances. Kurtz explained that the first major rewrite of the ordinance took place in 1982. That was the first time that they added the requirement of leading to off street parking; preventing residents from paving across from their designated parking area. Kurtz further explained that in 1983 a requirement was added to address tandem and covered parking and in 1985 the zoning ordinances referred to recreational vehicles. Kurtz explained that there is historical grandfathering if a situation was legal at one time and it is difficult (almost impossible) to prove if someone has lost their grandfather rights; if an area that has homes built before 1964, it is really hard to prove that they have lost that grandfather right.

Chair Bill Donaldson said that when he served on the Neighborhood Advisory Committee (NAC) that they had partially understood this situation but added that without this information we cannot make an improvement. He asked how we can help others understand and what we can do or recommend or if there is there a way to change the ordinance?

Jennifer Morrison suggested that everyone look at item #5 “vehicles parked on unimproved surfaces (grass, gravel, dirt)” in the packet. She pointed out that there were significantly diverging views on this situation. Morrison indicated that they had met with Legal to discuss changing the parking violation from criminal to civil to help streamline the enforcement process.

Morrison said that that the ordinance would remain but that the enforcement process would change.

Chair Donaldson said that the City should change the parking violation from Civil to Criminal.

Morrison said that staff could decriminalize this condition, start providing seven-day notices and saturated education in neighborhoods where this is a chronic pattern. Morrison added that the document that Kurtz had provided is something that the Code Inspectors can now carry in their trucks and they can begin doing research on when the house was built prior to enforcement.

Dean Brennan asked if it is the responsibility of the homeowner to show proof that they are grandfathered prior to the adoption of the ordinance.

Kurtz indicated that staff has to prove the condition has not existed.

Brennan asked if we were going to provide education to neighborhoods where it continues to be a nuisance

Morrison said that staff is marketing the Exterior Improvement Loan program in those neighborhoods to let them know they can have a driveway installed through the program.

Chair Donaldson indicated that staff should provide education so the public knows what they should and should not be expecting.

Rita Ford asked if the property is a rental if the same grandfather rights apply.

Kurtz said that the rights carry with the property.

Brennan wanted to know if the parking leading to a required off street parking was addressed.

Chair Donaldson said that no one on the Parking Task Force was interested in changing this condition. Donaldson asked if there was a way to limit the percentage of paving that could cover front yards.

Kurtz indicated that this was also a property right that could not be taken away. Kurtz further added that staff is always conscience about taking eminent domain rights and aware of property rights.

Chair Donaldson said that our goal is to try to stop the blight and the negative impacts that are happening Citywide.

Ford said that in some respects it is not an aesthetic point of view but a livability point of view; making the neighborhood more livable.

Brennan said the issue of front yard paving is an issue we need to address or an issue that we at least need to point out to City Council that we have a concerns about.

Morrison suggested that perhaps there could be a section in the document that states, “The Task Force was educated on the History of Parking Ordinances in Chandler dating back to 1926. The Task Force understands that due to the growth in Chandler there are areas where grandfather parking rights that allow for unimproved parking or too much parking can have in terms of neighborhood livability and blight.”

3. Review of Top Parking Concerns and Draft Report

Morrison began the discussion with the recommendation regarding “vehicles continually repaired on the driveway.” Recommended actions included eliminating the language 14-day exception period, reduce the repairs to seven days and distinguish between major and minor repairs.

Kimbrough suggested that we look at the type of repairs and time.

Morrison said that the language should read “Provide a clear definition distinguishing between repair vs. restoration and prohibiting front yard restoration.”

Morrison reviewed Recommendation #2-we want to build in an exception for time to prep a recreational vehicle or trailer but it doesn’t get to remain on the street for extended periods of time.

Chair Donaldson said 72 hours seems to be too long to be on the street.

Ford agreed that 72-hours is a long time for loading and unloading a recreational vehicle.

Bigelow said the 72-hour restriction was modeled after the abandoned vehicle time frame.

Morrison said that the entire question was how far does a vehicle have to move before it is not considered stored.

Morrison reviewed Recommendation #6 regarding abandoned vehicles on a private property. The question was rather a vehicle was licensed or not licensed.

Bigelow said that this recommendation is not about abandoned vehicles but rather inoperable vehicles because it defines a public nuisance. A public nuisance has to be a real threat for the public health, welfare and safety. Having the language that is must have “cobwebs and dust” puts this into a safety zone category but taking those away and stating that a car without tags is abandoned would not make this condition a public nuisance.

Morrison said that Code is concerned about these types of vehicles being an attractive nuisance for children.

Chair Donaldson said Code and Police said they can’t enforce without seeing a license plate.

Bigelow said that you could not go onto the property and check the rear plates if they are backed in to the driveway. Bigelow also said that the City could not say that it is unlawful to park an unregistered vehicle on your property.

4. Next Meeting Date and Agenda Items

Morrison said that staff will be aiming to brief the NAC in October. This will provide the Parking Task Force through the month of September to wrap up the report and recommendations.

The next Parking Task Force meeting is scheduled on Tuesday August 28 at 6:30 pm .



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MINUTES OF THE PARKING TASK FORCE FOR THE PARKING POLICY REVIEW, held on Tuesday, August 28, 2012, at 6:30 p.m., Neighborhood Resources Conference Room, 235 S. Arizona Avenue, Chandler, Arizona

Parking Task Force – Present

Bill Donaldson
Ron Miller
Dane Cutting
Rita Ford
Rev. Ralph Kimbrough
Dean Brennan

Staff Present

Commander Gregg Jacquin, Police
Jennifer Morrison, Neighborhood Resources Director
Kay Bigelow, Assistant City Attorney
Malcolm Hankins, Neighborhood Preservation Manager
Judy Ramos, Neighborhood Programs Coordinator

1. Staff Updates

Jennifer Morrison informed the Task Force that staff has been continuing to meet internally to review those items brought forth by the Task Force and depending on the outcome of tonight’s discussion, this could be the last meeting before presenting to the Neighborhood Advisory Committee (NAC).

2. Clarification of Abandoned vs. Stored Vehicle Ordinance

Malcolm Hankins began by saying that this update was being provided to help clarify information shared several meetings back regarding abandoned vs. stored vehicles. To help clarify, Hankins compiled Ordinances from other cities to demonstrate how they address oversized vehicles parked on streets for extended periods. Hankins said he provided this information so that the Task Force could also compare ordinances. He said that both Mesa and Scottsdale had more strict ordinances and that they both went through a longer process to see if the vehicle was indeed stored on the street.

Chair Bill Donaldson expressed concerns about the process from recommending a “stored vehicle Ordinance” to actually drafting the “Ordinance.”

Morrison said that once the Task Force makes the recommendations to the NAC, who in turn will recommend to City Council, then it is possible that Council may ask staff to craft specific language. The Task Force will not be responsible for drafting the language associated with the Ordinance.

Rita Ford asked what the consequences would be for not observing the newly drafted ordinance.

Commander Gregg Jacquin said that currently if you abandon a vehicle on a public street, under the State law the vehicle would be towed. For other parking violations such as parking 5’ from a fire hydrant, the violator will need to go to court and the fines are established by the court. If the City drafts a new ordinance, one of the areas that staff would need to consider is whether the violation would be civil or criminal.

Ford asked that since we had talked about moving a parking violation from criminal to civil, if this meant there would be less financial consequences.

Cmdr. Jacquin indicated that both have financial consequences but that criminal violations could have more consequences associated with them. He indicated that this is a public policy question but that currently most of the citations in the City code are civil. However, it is his understanding that what this Task Force is suggesting in this process is more consistency.

3. Review Code and Police Collaboration

Cmdr. Jacquin indicated that it was determined early on that through the process staff recognized collectively that communication was important. He said that there are things that staff can do to increase collaboration between Code and Police and that early on it was agreed that we would work together to improve on the following items:

- 1) Staff needs to improve communication. Whether this means assigning a staff liaison (i.e. Police Volunteer and Code Inspectors or whether it means more meetings between Hankins and himself, there is a need to increase communication. This process has demonstrated that there is a lot of overlap between what Police and Code do in the neighborhoods.
- 2) Staff needs to talk about the development of consistent enforcement. For example, if the City does develop a new stored vehicle Ordinance, staff is going to have to work together so that there is consistency in the information that residents are receiving and in the enforcement process.
- 3) Staff will work on a process to saturate neighborhoods with “Green Warning” stickers. Police will take their “Green” stickers and take the Police language out so that other City Departments can use it. Cmdr. Jacquin indicated that the modified “Green” sticker will not have any “enforcement armor” but it will provide a warning. Cmdr. Jacquin also noted that Code and Police have never performed a joint saturated patrol and/ or enforcement in a target area but that Police does this often. During the monthly liaison meetings and once neighborhoods and areas are identified, staff we will have the ability to work together and saturate the areas with warnings. The “Green” stickers may not have the enforcement armor but they will provide information and visibility.
- 4) Staff will work on providing more information to HOAs and traditional neighborhoods through neighborhood meetings. If a neighborhood calls Cmdr. Jacquin or District Lieutenants to schedule a meeting, Police will go out in order to increase education in neighborhoods.
- 5) Staff will provide cross training for staff and we will work with a set group of Police volunteers and Code to help perform non-enforcement activities to increase collaboration efforts.

In summary, the top items that have resulted from this collaborative effort are:

- The modification and use of “Green” Police stickers
- The neighborhood joint saturation with Police and Code
- The increased communication between staff

Hankins added that the benefit of this process has shown staff that we have opportunities to collaboratively deal with issues that we currently are facing. The goal is to ensure that the public gets the same information. Staff has already begun working on the education piece through an internal website that we will be going public.

Hankins said that the new phone application “Public Stuff” is now available to the public and now residents can track reports and the status of violations. This application provides a section specifically for parking concerns in neighborhoods.

Review Draft Parking Report

Staff reviewed the Parking Enforcement Policy Review and Recommendations draft document with the Task Force and noted the following changes:

Recommendation #1 – Remove the Anticipated Outcomes section from all the Recommendations

Recommendation #2 - Define stored vehicle set times i.e. consecutive time between 48 hours and 72 hours.

Ron Miller opposed to 48 hours as he felt 72 hours seems to be more reasonable for loading and unloading.

Recommendation #3 – No Changes

Keep Recommendation #4 – Very similar to #2 therefore use the same recommendations as #2 for #4 but keep them separate to indicate that these were the concerns expressed by the Focus Groups.

Recommendation #5 – No Changes

Recommendation #6 – Change the term “abandoned” to “inoperable”

Recommendation #7 – Add concerns about the environmental hazardous of parking vehicles on front yard lawns and soil and recommended further discussion and exploration of this issue with City Planning staff. Jennifer Morrison indicated that education would play a big role in this recommendation and that staff is currently marketing the Exterior Rehabilitation Program in areas with these parking issues.

5. Next Steps

Morrison said the revisions as discussed by the Task Force this evening will be made by staff and an updated document will be provided to the Task Force for review. She also added that the presentation to the NAC will be on October 9th.

The Task Force agreed to meet one more time prior to the final presentation to the NAC. The next parking Task Force Meeting is scheduled for 6:30 pm on Tuesday, September 18th.



MINUTES OF THE PARKING TASK FORCE FOR THE PARKING POLICY REVIEW, held on Tuesday, September 18, 2012, at 6:30 p.m., Police Department - Desert Breeze Precinct Conference Room, 251 N. Desert Breeze Blvd., Arizona

Parking Task Force – Present

Bill Donaldson
Ron Miller
Dane Cutting
Rita Ford
Rev. Ralph Kimbrough

Staff Present

Commander Gregg Jacquin, Police
Jennifer Morrison, Neighborhood Resources Director
Kay Bigelow, Assistant City Attorney
Malcolm Hankins, Neighborhood Preservation Manager
Judy Ramos, Neighborhood Programs Coordinator

Parking Task Force – Absent

Dean Brennan

1. Review Final Changes to Parking Task Force Report

The Parking Task Force reviewed the updated draft Parking Task Force Review and Recommendations document. The parking Task Force did not have any further changes and approved the content.

2. Review Task Force Presentation to the NAC

The Parking Task Force reviewed the Powerpoint presentation for the October 9th NAC meeting and provided staff with recommended changes.

3. Discuss Task Force Presentation Process and Timeline

After review of the Powerpoint presentation, the Task Force requested that staff email a copy of the Powerpoint presentation at least one week prior to the meeting. The Task Force also divided up the slides between each member to provide everyone the opportunity to present on October 9th.

4. Next Steps

The Parking Task Force will meet at the scheduled NAC meeting on Tuesday, October 9th at 6:30 pm at City Hall, Second Floor-Training Room A, located at 175 S. Arizona Ave.