

TUMBLEWEED RECREATION CENTER RENTAL GUIDE



Chandler • Arizona

Rental FAQs

Q: DOES THE TRC PROVIDE CLEANING SUPPLIES?

A: Yes, we provide trash bags, mops, brooms and disinfectant to wipe down the tables. These items are located in the kitchen closet, right by the Cotton Room South entrance.

Q: DOES THE TRC HAVE ANY CORDS OR CABLES FOR THE COMPUTER OR PROJECTOR?

A: No. We do not provide ANY cables or extension cords, the rental must bring their own.

Q: DOES THE TRC HAVE ICE?

A: Yes. Ice is available to the rentals as long as they provide a container for the ice. Even if they are not renting the kitchen, they may still get ice.

Q: DOES THE TRC HAVE ANY UTENSILS, SERVING PLATTERS OR BOWLS THAT WE CAN USE/RENT?

A: No. Every rental must provide these items and we do not have any available for rent.

Q: DOES MY RENTAL INCLUDE TABLE CLOTHES? CAN I RENT THEM FROM THE TRC?

A: The rental price does not include any table clothes and we do not have any to rent out. The rental must provide the table clothes.

Q: WHAT IS THE LATEST TIME I CAN HAVE MY RENTAL? HOW LATE CAN I STAY?

A: The latest a party can host their event is 12 am. You must be cleaned up and out by 1 am.

Q: I KNOW SOME PHOENIX OFF DUTY POLICE OFFICERS CAN I JUST USE THEM?

A: No, for liability reason the TRC requires all rentals serving alcohol to rent CHANDLER off duty police officers.

Q: IF I NEED MORE THEN 1 HOUR TO SET UP IS IT STILL \$25.00/HR?

A: No, you are only allowed 1 hour for set up and 1 hour for clean up at the \$25/hr rate. You can rent the room for as long as you need to set up, but it will be the full room rate.

Q: I HAVE A NON-PROFIT DO WE GET A DISCOUNT?

A: Only if it is a Chandler based non-profit and you have a 501(c)(3).

Q: DOES TRC HAVE MICROPHONES?

A: Yes, we have 2 wireless microphones. You will need to bring a 9-volt battery for each microphone.

Q: WHEN IS MY FINAL PAYMENT DUE? CAN I MAKE MULTIPLE PAYMENTS?

A: The final payment for a rental is due at least 30 days in advance. Yes, you may make as many payments as you would like up to 30 days in advance.

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Q: HOW MUCH IS THE DEPOSIT AND WHEN DO I NEED TO PAY THAT?

A: The deposit is 2 hours (\$250.00/ whole cotton room, \$140.00/ North or South only) and MUST be paid at time of reservation.

Q: WHAT IF I AM NOT SURE OF MY DATE? CAN I HOLD THE ROOM WITHOUT A DEPOSIT?

A: Yes, you may make a 72-hour tentative reservation.

Q: HOW MANY PEOPLE WILL FIT IN THE COTTON ROOM?

A: The entire Cotton Room will fit 240 people with tables and chairs without a dance floor and 200 people with a dance floor. The Cotton Room North or South will fit 120 people without a dance floor and 80 with a dance floor.

Q: ARE TABLES AND CHAIRS INCLUDED? WHAT KIND OF TABLES DO YOU HAVE?

A: Yes, both the tables and chairs and the set up and take down are included in the rental price. We have round tables for guest seating, which seat 8 people and rectangle tables used for buffets and presentations that seat 6 people.

Q: WHAT IS INCLUDED IN THE KITCHEN?

A: The kitchen includes basic appliances: 4 warmers, 2 coffee makers (filters and coffee are not included), refrigerator, freezer, oven, microwave and counter space. It is the rentals responsibility to clean the kitchen thoroughly at the end of their use.

